

MEETING MINUTES
ST. JOSEPH PARISH COUNCIL MEETING
TUESDAY, 5/25/10
RECTORY – LOWER LEVEL – 7:30 PM

ATTENDANCE

	P	A		P	A		P	A
Pastor			Business Manager			Vira Schmidt, 3 rd yr	X	
Fr. Gerry Reinersman	X		Lee Kessen	X		Joe Butts, 2 nd yr		X
Associate Pastor			Board of Ed President			Missy Hickman, 2 nd yr	X	
Fr. Josh Lange	X		Jay Rottinghaus		X	Daryl Orth, 2 nd yr		X
Director of Religious Education			Council Members			Christine Whelan, 2 nd yr	X	
Sr. Julaine Middendorf		X	Amy Hatfield – President, 3 rd yr	X		Raymond Donnelly, 1 st yr		X
Deacon			Chuck Pettit – Vice President, 3 rd yr	X		Beth Halderman, 1 st yr	X	
Tim Schabell	X		Susan Bradtmueller–Secretary, 2 nd yr	X		D. Michael Moloney, 1 st yr		X
Principal			Chris Ampfer, 3 rd yr		X	Garren Parker, 1 st yr		X
Melissa Holzmacher	X		Jeanne Pettit, 3 rd yr	X		Joan Zai, 1 st yr	X	

P=Present and A=Absent

GUESTS

Two new members of parish council for the 2010-2011 year attended: Jerry Sandfoss and Ken Burton. The new Board of Ed President, Nikki Everett, also attended.

APPROVAL OF LAST MEETING MINUTES

Moved by: Jeanne Pettit

Seconded by: Vira Schmidt

CORRESPONDENCE

None.

PARISH REPORTS

PASTOR'S REPORT - Fr. Reinersman

- I. Capital Campaign
 - So far, \$509,000 in gifts and pledges has been collected.
 - We are beginning to set up the bidding process for the school phase and continue to be in communication with the Diocesan Building Committee.
- II. 2010 DPAA
 - We are within \$2,500 of our parish goal of \$118,400. It is relatively early to have reached that point of the appeal.
 - Note: as of May 29, 2010, St. Joe was actually within \$3,300 of its goal. The earlier report was the result of an error in reporting by the diocese.
- III. Staff changes
 - Sr. Julaine Middendorf has decided to step down from her DRE position at St. Joseph. Her duties will be distributed among Fr. Josh Lange, Mrs. Vicki Klocke, Deacon Tim Schabell, Mr. Steven Fisher, and Mrs. Jean Suttmiller.

PRINCIPAL'S REPORT - Melissa Holzmacher

- The Kindergarten celebration will be at 9 am on May 26, 2010.
- The 8th grade graduation will be at 7 pm on May 26, 2010.
- The final All-school Mass will be held the morning of May 28, 2010.
- The last day of school is June 1, 2010, with bus service.

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- To reflect changes in enrollment next year, the number of classrooms per grade will be as follows: 2 Kindergarten classrooms (both will have half-day and full-day students); 3 first grade classrooms; 2 classrooms each for grades 2, 3 and 4; and 3 classrooms each for grades 5, 6, 7 and 8. Physical Education will also move down to 3 days per week. The Assistant Principal position will become a 50% position. The Spanish teacher will move to 4 days per week.
- There are fifty Kindergarten students signed up for next year (25 per class).
- The Adult Formation room will revert back to a 1st grade classroom.
- In the old school building, Kindergarten will fill the same three rooms as today, to allow the Kindergarten students/centers to spread out a bit (since both classes will have all-day students).

DIRECTOR OF RELIGIOUS EDUCATION REPORT - Sr. Julaine

None.

BUSINESS MANAGER'S REPORT - Lee Kessen

- The budget is continuing to be worked on.
- We are getting bids for the Capital Campaign projects. We will be having another meeting to review bids and hopefully get approval from the Diocesan Building Committee.
- A couple of areas don't have enough bids yet – we need three bids for each job.

BOARD OF EDUCATION REPORT – Jay Rottinghaus

- Nikki Everett attended tonight's meeting and presented information to Parish Council.
- Newly elected Board members are Chuck Pettit, Donna Hicks, and Cate Beck.
- A previous member stopped going to meetings and failed to respond to Board communications. The Board of Education agreed to vote this person off the Board of Education.
- Jay Rottinghaus, Frank Kramer and Alicia Donnelly have completed their Board terms and will be leaving the Board of Education.
- Elections were held for the executive offices of the Board of Education: Nikki Everett is the new president; Dale Losey is the new vice president; and Diane Rinehard is the new secretary.

COUNCIL COMMITTEE REPORTS

FINANCE REPORT (Missy Hickman, Jeanne Pettit, Joe Butts)

The Finance Committee assists the pastor and Parish Council in planning, providing, and supervising the parish financial resources for the current and future needs by utilizing solid and effective financial planning.

- For this year's school tuition, 6% has not been collected – roughly, \$82,000 (includes prior years' delinquency as well). Less than \$3000 is delinquent from families graduating 8th graders this May 2010. Usually, we're only at a 2-3% tuition delinquency rate by this time of year.
- The Finance Committee is discussing policies on how to deal with parents who are delinquent and haven't contacted the Rectory for assistance. The Committee is trying to come up with something regarding delinquent payments for the parent handbook this year, so that the parents will at least begin a dialogue with the school/the Rectory. It is difficult to address and plan the budget if these families aren't even communicating with us – i.e., how much they can handle, when we'll see this money, etc. The Committee or a separate board needs to also discuss what the threshold is for families who are behind – e.g., is some type of action taken after a semester's delinquency in tuition? Or a year's worth of tuition? Father Reinersman is also looking at creating a board to address these issues and to identify a process to work with the families.
- Lee and Ron are working on next year's budget. We currently foresee a \$90,000 deficit. Funds will need to come out of limited reserves. The Committee is talking about ways to meet the budget, but it's already pretty tight based on previous cost-cutting measures.
- We can't cut utilities costs with air conditioning coming. Another issue we struggled with was the diocese announcing a tuition increase. With the combination of the tuition increase and the largest class leaving, we lost 24 total families in net

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change. That's a big change. A good portion of parish money goes to subsidize the school, and we are getting to the point the parish can't cut any more to help.

- Last year we had to borrow from reserve to balance the budget; don't want to continue that trend.

PLANNING, DEVELOPMENT & MAINTENANCE REPORT (C. Pettit*, C. Ampfer, D. Orth, C. Whelan, G. Parker)

The Maintenance, Planning & Development Committee assists the pastor in developing, planning, and communicating the long term strategic plans of the parish to meet the present and future needs of its parishioners while effectively utilizing its resources to enhance and maintain the parish plant and facilities.

- The majority of the planning work for the church and school is completed for the Capital Campaign projects. The committee is now turning to the rest of the campus issues.

PUBLIC RELATIONS & COMMUNICATIONS REPORT (Amy Hatfield, Ray Donnelly)

The Public Relations & Communications Committee promotes and develops the Parish Family Concept through the celebration of special events and activities that offer opportunities for spiritual growth, and keeps the parish informed utilizing available technology (website & emails).

- Parish picnic will be on June 5, 2010.

- The committee is soliciting both set-up and take-down volunteers.

SOCIAL ACTION & OUTREACH REPORT (Susan Bradtmueller*, Vira Schmidt, Chris Ampfer, Beth Halderman)

The Social Action and Outreach committee fosters a climate of openness and inclusion among the members of our parish (especially those that do not have children or extended families within the parish), reaches out to those in material and spiritual need, and increases awareness of the available support services.

- The St. Joseph Parish's Interfaith Hospitality Network welcomed another set of families starting on May 2, 2010. The week was overall successful, despite a "busier" group of youngsters this time around. We received a nice thank you card from the families, including the statement, "Y'all da best!" The next host week starts July 4, 2010 (although the families will be in a local hotel for the holiday dates, namely July 4 and July 5).

- IHN apartment in Newport has been furnished and they are receiving donations for utility costs from donors and supporting churches.

- St. Vincent de Paul Society held Bundle Sunday collection on May 22-23, 2010 in the church parking lot. Two full trucks were collected and sent to the warehouse for sorting, distribution, etc.

STEWARDSHIP REPORT (Deacon Tim, Mike Moloney)

The Stewardship Committee organizes the Time, Talent, and Treasures of our parish and appropriates them accordingly.

- The committee is focusing on highlighting folks who do things at the parish – giving of time and talents. The hope is that showcasing these time and talent stories will inspire others to do similar things.

LITURGY & WORSHIP REPORT (Jeanne Pettit, Joan Zai)

The Liturgy & Worship Committee enhances and encourages full participation in a prayerful liturgical experience for the assembly while fostering the ongoing conversion and spirit of evangelization in the parish.

- Ninety people attended Divine Mercy Sunday. For the next Divine Mercy Mass, the plan is that while confessions are going on, we will have the Rosary prayed to break up the silence.

- May Crowning went well – crowd was good and weather was good.

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- EMC training on Thursday, May 27, 2010, at 8 pm in the church.
- We're not going to rent tables for the parish picnic because they are not used.
- Sunday Mass during renovation work will be in Memorial Hall. The committee is still discussing the plans for funerals, etc.
- The committee will meet June 6, 2010, to tour Memorial Hall to consider/investigate Mass logistics during the renovation.

YOUTH & FAMILY REPORT (Vira Schmidt*, Amy Hatfield, Christine Whelan)

The Youth & Family Committee welcomes families (particularly those with young children) to participate in fellowship opportunities they provide.

- Service Stars wrapped up their third year with an awards ceremony. Father Reinersman gave the students certificates. The kids also participated in a scavenger hunt around the school.

NEW BUSINESS

- Farewell to outgoing members: Vira Schmidt, Jeanne Pettit, Chuck Pettit, Amy Hatfield (and Chris Ampfer in absentia).

OLD BUSINESS

- Directory distribution plans are still not final. We have a proof copy in the office. As soon as we send it back, the directory should be ready within in a month.

ADJOURNMENT: Moved by: Vira Schmidt Seconded by: Jeanne Pettit

NEXT MEETING: Regular meeting: Tuesday, June 22, 2010