

MEETING MINUTES
ST. JOSEPH PARISH COUNCIL MEETING
TUESDAY, 8/23/11
RECTORY – LOWER LEVEL – 7:30 PM

ATTENDANCE

	P	A		P	A		P	A
Pastor			Board of Ed President			Joan Zai, 3 rd year		X
Fr. Gerry Reinersman	X		Tom Jordan		X	Ken Burton, 2 nd year	X	
Associate Pastor						Ximena Burton, 2 nd year	X	
Fr. Josh Lange	X					Thomas Munninghoff, 2 nd year	X	
Deacon			Council Members			Dave Nassano, 2 nd year	X	
Tim Schabell		X	Jerry Sandfoss – President, 2 nd yr	X		Margaret Braun, 1 st year	X	
Principal			Ray Donnelly – Vice President, 3 rd yr	X		[Name], 1 st year		
Melissa Holzmacher	X		Garren Parker –Secretary, 3 rd yr	X		[Name], 1 st year		
Business Manager			Beth Halderman, 3 rd year	X		[Name], 1 st year		
Lee Kessen	X		D. Michael Moloney, 3 rd year	X		[Name], 1 st year		

P=Present and **A**=Absent

GUESTS

No Guest

APPROVAL OF LAST MEETING MINUTES

Moved by: Dave Nassano

Seconded by: Ray Donnelly

CORRESPONDENCE

No Report

PARISH REPORTS

PASTOR'S REPORT - Fr. Reinersman

Census:

This is a massive undertaking, but very doable if we have the assistance of many people in the parish.

We will need the assistance of Parish Council members as door-to-door visitors and to help with the in-parish review of census forms.

Please give Jay Rottinghouse or Margaret Braun a call to volunteer your assistance.

Third Edition of the Roman Missal for English speaking:

Begins on first Sunday of Advent, November 27

It will increase English speaking unity with the Church in nations of other tongues and heighten scriptural references.

Handout copy of the pew cards to review.

Youth Ministry:

Fr. Lange and I are trying to keep high school age parishioners in mind as we take pastoral initiatives:

Extraordinary Ministers of Communion and Lectors

LIFETEEN on Thursday evenings (St. Phillip)

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Plaque for altar servers who serve through high school
Real effort to get into the classrooms

Festival:

Went off without a hitch. I am tremendously grateful to Chris Wells and Julie Finn.

PRINCIPAL'S REPORT - Melissa Holzmacher

The first day of school was August 17th. Our opening liturgy was Friday, August 19th. We're off to a great start. Our enrollment is 447 students in grades K-8.

Parent Meeting is scheduled for Wednesday, September 7th.

We are welcoming Jim Bisenius, a child and adolescent therapist who has 17 years of experience working with children specializing in teaching children how to handle bullying situations on Wednesday, September 14th. The faculty spent the day with Mr. Bisenius at an inservice before school began, he will speak to the students during the day on the 14th and to the parents in the evening from 7:00-8:30.

RELIGIOUS EDUCATION REPORT – Father Lange

» **Parish School of Religion (as reported via Steven Fischer)**

❖ Started last Sunday August 21st, teaching the new translation.

» **Adult Faith Formation (as reported via Vicki Klocke)**

RCIA, Meeting was August 22nd. We are now at 7 members where we were at 5.

BUSINESS MANAGER'S REPORT - Lee Kessen

Festival was a success and despite the weather gross receipts were only slightly behind last year. Expenses are still being paid no final numbers at this time. Bob Munninghoff Jr. won the super raffle and elected to take the cash. Grand raffle winners were Norb Hehman, John and Kathy Schneider, Millie Dorgan, and Loretta Burkhardt.

The Alumni sign ups went well there are about 350 alumni who have been added to the database from the festival weekend. An email was sent that week to 168 alums who provided email addresses. We are using constant contact as the communication tool to this group. The database has expanded by an additional 8 people from the alums "inviting" other graduates. The next step is to get "Chairs" together to develop a strategy to expand our information and frequency of communications and the content.

I have been in contact with Joe Butts regarding the website and things are again in full swing. After some timing issues the time line for completions is to have the website up and running in November.

Phase	Timeframe
Foundation Development	Completed by September 9 th
Website Committee Review	September 15 th
Meet with Functional Areas	September 15 th – October 15 th
Populate Website Content	September 15 th – October 31 st
Train Website Committee	End of September
Train Functional Leads	October
Website Go-Live	November

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Census mailing is prepaid

BOARD OF EDUCATION REPORT – Tom Jordan

Review of Committee responsibilities for all members

Sponsored the new parent orientation/kindergarten night on 8/11 for all new parents

Sponsored the student orientation on 8/14

The BEO has agreed to sponsor the fellowship Sunday on 9/11 we will cover all masses on Sunday

Bullying seminar is scheduled on 9/14 all parents are encouraged to attend

New board members are scheduled to attend the session by Mike Klines on 9/14 (Melissa to distribute schedule)

The theme of the meeting was readiness of the school year, Melissa had a great report on the progress of having everything in place of the start of school. The BOE will start focusing on new business at our next meeting which is scheduled for 9/21.

COUNCIL COMMITTEE REPORTS

FINANCE REPORT (Tom Munninghoff, Dave Nassano)

The Finance Committee assists the pastor and Parish Council in planning, providing, and supervising the parish financial resources for the current and future needs by utilizing solid and effective financial planning.

Finalized the budget, moving into new fiscal year.

Working on finishing touches for the presentation working toward finished in November

Next meeting will be Wednesday 8/25

Finishing up focus groups for the presentation in September

July was the beginning of the fiscal year.

Staying up to date on current status.

October will be evaluating the focus group reports

November will launch all information on the finance report.

Slides will be retouched depending on the feedback from the focus groups.

Parish Council is invited to the next meeting to see the feedback from the focus groups.

Focus group will fill out question sheet before going into any discussion.

Adding a what if slide to the presentation.

PLANNING, DEVELOPMENT & MAINTENANCE REPORT (Garren Parker, Jerry Sandfoss)

The Maintenance, Planning & Development Committee assists the pastor in developing, planning, and communicating the long term strategic plans of the parish to meet the present and future needs of its parishioners while effectively utilizing its resources to enhance and maintain the parish plant and facilities.

Have been meeting every Saturday at 7:00am in Kelly Hall for the last three months.

Proposing to have a clean out Saturday on November 12th.

Would like to have a walk through and are inviting all clubs that may have areas to be cleaned a chance to review any items before hand so nothing gets thrown out by accident. Walk through is looking to be the Saturday of October 15th.

Garren Parker will be trying to organize the clean out.

PUBLIC RELATIONS & COMMUNICATIONS REPORT (Ray Donnelly)

The Public Relations & Communications Committee promotes and develops the Parish Family Concept through the celebration of special events and activities that offer opportunities for spiritual growth, and keeps the parish informed utilizing available technology (website & emails).

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There will be a special Fellowship Sunday in Kelly Hall on September 11th, in conjunction with the in-parish census registration taking place that day.

The Board of Ed has graciously volunteered to sponsor the event.

SOCIAL ACTION & OUTREACH REPORT (Ken Burton, Ximena Burton)

The Social Action and Outreach committee fosters a climate of openness and inclusion among the members of our parish (especially those that do not have children or extended families within the parish), reaches out to those in material and spiritual need, and increases awareness of the available support services.

Northern Kentucky Harvest:

This program was run for all weekend Mass times on 07/30-07/31. Back to school donations were dropped off at all three entrances of the church prior and after the mass times. All shifts were covered by volunteers of the Christ Renewed His Parish teams. The supplies went into 905 backpacks that were distributed on August 13th in less than two hours at Goebel Park in Covington to students from low income families in Campbell, Kenton and Boone Counties. The breakdown of supplies received from St. Joseph as follows:

185 packs of colored pencils

148 boxes of markers

418 notebooks

171 pencils

50 boxes of crayons

54 folders

45 high lighters and small quantities of composition books, filler paper, glue sticks, pencils boxes, pens and scissors

\$60.00 in cash donations.

Interfaith Hospitality Network:

St. Joseph Parish hosted three Families the week of 07/24-07/31. Once again Helen Bailey and the entire IHN Organization pulled off another week stay for these families. We would like to welcome any Council members that are not involved in this organization, to consider joining.

The family's breakdown as follows:

Mother and Father-2 girls ages 3 & 6.

Mother-2 boys ages 11 & 14

Mother-3 children-girls 2 7 4 and a son 10 months.

St. Mary's Lady Society:

St. Mary's Lady Society volunteered to charge the Standard Raffle Tickets. These tickets consisted of 10/\$1.00 tickets which were mailed out during the weekending 07/22/11 to our Parishioners Homes. The ladies chaired the raffle booth outside Saturday 08/06 and 08/07. We would like to thank the St. Mary's Lady Society for all their hard work and dedication to the Parish not only for the Festival but for the past, current and future support.

Helping Hands:

The new Helping Hands Committee will be up and running within the next couple weeks. This program will be overseen by Ken Burton the Knights of Columbus Fr. DeJaco Council #5220—Alexandria Kentucky. The brochure information will first be distributed by the EMC's to the sick and homebound parishioners of our parish. Temporary help for Special Circumstances will consist as follows:

Food for Families

Prepared Meals

Minor Home Repairs

Coats for Kids

Emergency Handicapped Modifications

DeJaco Family Christmas Program

Parish Festival:

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Parish Festival: Ximena and Beth Lauer coordinated the added Dinner serving line which will be set up in Memorial Hall.

Diane and Dave Murray took charge of the dining room for the 2011 dinner in which they did a tremendous job.

Mark Connaughton was in charge of selling off the excess chicken-roast beef dinners and deserts. We also had 12 parishioners volunteering for the kitchen cleanup from 7:30-9:30.

Dave Wesert and the St. Joseph Boy Scouts assisted with the clean up during the dinner serving times.

Knight of Columbus Fr. DeJaco Council chaired the Parish Corn-Hole Booth each shift will consist of 2-3 knights with members of the Squires (Son's of the Knights).

Julie Finn has asked Ximena and Ken to take over the kitchen next year. We will shadow her next year and take charge in 2013. We look forward in expanding the growth of this portion of the festival.

The Giving Fields:

To date, the Giving Fields volunteers have harvested approximately 42,000 pounds of food. There have been 14,454 pounds of which were collected between 7/27/11 & 8/14/11. Foods harvested include: Okra, Kale, Collards, Tomato, Eggplant, peppers, Zucchini, Squash, Cucumber and Onions.

As of now volunteers are needed every Wednesday and Sunday evening from 6:30 to 8:30. Approximately 10-15 volunteers will be needed for each event. Please feel free to contact Lisa Rawe 859.814.8435 or email: tawe@zoomtown.net or Rick Parker 859.635.7489 or ricparker@fuse.net

Below are the specific dates available:

Wednesday	Sunday
8/24	8/28
8/31	9/4
9/7	9/1
9/14	9/18
9/21	9/25
9/28	10/2
10/5	10/9
10/12	10/16
10/19	10/23

Cintas Donation:

The Cintas Corporation donated the below supplies to St. Joseph for the upcoming 2012 Festival. We would like to thank Bernie Ritter with Cintas for supplying these products.

- 4 Runner Rugs
- 50 Serving Aprons
- 10 Pot holders large-size
- 50 Cleaning towels

STEWARDSHIP REPORT (Deacon Tim, Mike Moloney)

The Stewardship Committee organizes the Time, Talent, and Treasures of our parish and appropriates them accordingly.

Talk to Father and the Finance Committee about their responsibilities within the next couple of weeks.

LITURGY & WORSHIP REPORT (Joan Zai)

The Liturgy & Worship Committee enhances and encourages full participation in a prayerful liturgical experience for the assembly while fostering the ongoing conversion and spirit of evangelization in the parish.

No/Report—(Joan was at the Jimmy Buffet Concert!!!!)

YOUTH & FAMILY REPORT (Beth Halderman)

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The Youth & Family Committee welcomes families (particularly those with young children) to participate in fellowship opportunities they provide.

No Report!

NEW BUSINESS

Sunday September 11th, at the Cathedral there will be a ceremony on the memory of the 911 attacks. Father will be try to have a Bishop Brossard bus for the trip down so there will be no parking problems.

OLD BUSINESS

Anyone interested in Parish Council, may have three seats open.

CLOSING PRAYER

Lord Jesus, we, as council members, pray for the grace and strength from your Holy Spirit to help us complete the work needed for our parish. Help us to be patient and helpful to each other as we work together with our parish organizations and school to meet the challenges that face us. Never let us forget that what we have in common far outweighs any differences we might have. Guide our efforts so that we might accomplish much in your name for the good of all. Help us to place love and service to God before all else and to show true Christian love to one another. Amen.

ADJOURNMENT: Moved by: Tom Munninghoff Seconded by: Margaret Braun

NEXT MEETING: Regular meeting: Tuesday, September, 27th 2011