

The Board of Catholic Education of St. Joseph Parish August 10, 2011

Meeting called to order by Tom Jordan at 8:20 p.m.

Opening Prayer

Members Present: Kate Beck, Steven Fischer, Jennifer Hall, Donna Hicks, Melissa Holzmacher, Tom Jordan, Sherrie Keller, Vicki Klocke, Fr. Lange, Dale Losey, Jill Ritter

Members Excused: Sharon Emerine, Sandy Hatch, Fr. Reinersman, Diane Rinehard

Tom Jordan re-introduced the newest members of the Board to those that were not present at the last meeting. Fr. Lange welcomed everyone, especially the new members, on behalf of the Parish and Fr. Reinersman. Fr. Lange went on to say that the BOE is an instrument of communication, an avenue to sharing information with the Parish.

Approval of Minutes: Donna Hicks made a motion to accept the minutes. Jill Ritter seconded the motion.

Pastor's Report: None

Administrator's Report:

- The school/parish booth was a success. We had many people stop by and fill out alumni information. Jean Neltner is heading up this committee. We'll get the information into the database. The next step will be to have a meeting with the decade chair people to continue getting more alumni information. We hope to send communication soon and quarterly letters thereafter.
- August 11th is the New Parent/Kindergarten Meeting at 7:00 PM
- Sunday, August 14th is Open House from 12:30 – 2:30.
- Wednesday, August 17th is the first day of school.
- August 18th a Virtus Training session is scheduled in Kelley Hall.
- Friday, August 19th is our All School Mass.
- A representative from the Boy Scouts will be here on Monday, August 29th to speak to the boys in grades 1 – 5 about scouting.
- We need to reschedule some Board meetings this year: September, October, February?, April
- New Board Members' in-service is September 14th at 7:00 PM.
- Jim Bisenius will be here to speak to parents about bullying on September 14th from 7:00 – 8:30 in Memorial Hall. I am requesting that at least one parent from each family attend.

- Eighth graders will be taking the EXPLORE Test in September. This is a test that is in the family of the ACT. The purpose for taking the EXPLORE test is to help you choose high school courses, helps you find careers that match your interests, shows you subjects in which you need to improve, helps you see what subjects are most important for certain careers. This does not take the place of the High School Placement test. That will still be given in December. Mr. Clines will be sharing information about this test soon.

Faculty Report: None

Religious Education:

- **PSR:**

Blog is up and running allowing parents to join so they will automatically receive an email when anything is updated to the site.

<http://stjosephpsr.blogspot.com>

Below is the link to the PSR WEBSITE - I have direct access to this which will allow me to make updates instead of going through a 3rd Party. I will contact Steve Hatch and have him link this to the Parish Website.

<https://sites.google.com/site/stjosephpsr/>

So far we have 1 family following us since I added the follower gadget.

Change in Catechists: Amy Mardis will be teaching the 6th grade and Katie Herman will be her aide. Marina Branch and George Everett will not be returning.

Catechist Meeting: August 14th we will have our Catechist Meeting after the 8AM Mass and then following the 9:30am Mass we will have our **OPEN HOUSE/REGISTRATION** for PSR. Our 1st day of class is August 21st!

Brochures were designed and will be placed in the back of Church all year around so people know about the program.

The Catechist website that has been created as a tool is up and running. This will allow the catechist to have one central location to access information about the program and also resources that will help them with their classes. I've shared the site with Melissa if here catechist may feel that the site is beneficial for the religion teachers as well.

The handbooks have been updated with the changes in the prayers that take place

on November 27th with the Third Edition Roman Missal.

- **RCIA:**
Five individuals are ready to begin the RCIA program on August 15th. Three are already baptized. Sponsors are still needed for the some of the group. In addition, there are two children.
- **Adult Faith Formation:**
Vicki Klocke plans to strongly promote the day long Marriage Encounter event scheduled for October 1st at the Cathedral. She will plan the next Parish marriage series event for November.

Sign-ups for the upcoming Christ Renews His Parish weekend will take place on August 28th.

Special Events:

- BOE will host Fellowship Sunday on September 11th in Kelley Hall.
- Melissa Holzmacher expects about 60 families to attend the new parent orientation on August 11th.
- Teacher and Staff Appreciation Dinner will take place on November 8th in Kelley Hall beginning at 6:00 p.m. Our monthly Board meeting will take place immediately following dinner.

Finance:

- Outstanding tuition payments from the 2010-11 school year are down to about \$9,600 or 1%.
- The special presentation made by the Finance Council at the June Parish Council meeting is being fine tuned for further presentation to other organizations.
- Donna Hicks asked about the funding for the new parish/school website. To date, there are three pledges received and an appeal will be made to other organizations such as PTO.
- Vicki Klocke asked if EFT will become mandatory for tuition payments. Mrs. Holzmacher does not believe that this will occur, especially in light of current economic times.

Marketing:

- Tom Jordan stated that the new brochure for school will be completed in 2011-12. Mrs. Holzmacher agreed to begin working on this project again as soon as school started. She asked if a BOE member could update an article included in the school packets that had originally been prepared by Jay Rottinghaus.
- Tom Jordan asked if consideration had ever been given to having another parent night at the end of the school year. Mrs. Holzmacher stated that she had tried this previously at another school, but that it was not very successful.

Parish Council:

- At the last Parish Council meeting, there was much discussion around the presentation given by the Finance Committee.
- Discussion also ensued about the alumni project.

Maintenance & Grounds:

- This committee is currently meeting weekly. A walk-through of all the buildings was performed and a punch list was created. Currently, there are two boilers not working. Most projects do not have the funding required, so the group is trying to prioritize the list between needs and wishes.

Old Business: None

New Business: None

Communications: None

Motion to Adjourn: Dale Losey made a motion to adjourn the meeting at 9:45 p.m. Donna Hicks seconded the motion.

Closing Prayer

Next Board meeting is September 21, 2011 at 7:30 in the parish rectory meeting room.
Following Board meeting is October 5, 2011 at 7:30 in the parish rectory meeting room.

Minutes recorded and prepared by Kate Beck.